

Risk assessment template

Company name: Chain Bridge Forge

Assessment carried out by: G Taylor

Date of next review: 15th July 2020

Date assessment was carried out: 15th May 2020

| What are the hazards? | Who might be harmed and how? | What are you already doing to control the risks? | What further action do you need to take to control the risks? | Who needs to carry out the action? | When is the action needed by? | Done |
|---|---|---|---|------------------------------------|---|------|
| High risk people might be more susceptible during conducting taster or club event | People with ongoing health conditions and over 65 are more likely to contract virus | Signage Cleaning Washing | Update signage and increase the cleaning materials and provide PPE. Only initially contact people who have already booked or existing members of club. Ask to all declare they are fit and happy to accept risk. Exclude people who are at risk. | GT | Once decision is made to open to public | |
| Visitors might become infected due to long taster duration | Increase risk to high risk group | Take regular breaks Signage and cleaning materials | Update signage and increase the cleaning materials and provide PPE. Exclude people who are at risk. | GT | Once decision is made to open to volunteers | |

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| Club meeting where more than 4 people turn up to Blacksmith | Volunteers and Club members infected | Use all 4 hearths and space apart | Restrict the maximum number in the Forge to 7 (4 club members only) offer morning and afternoon sessions | RA/AS/JE | Before opening | |
| Inability to maintain social distancing in all situation | Club Members and Volunteers infected | Minimise the people in the Forge | Signage Give verbal warning at the start of each session Increase hand wash Declutter the Forge to increase floor space, Provide PPE, Washing Signage identify risk areas by adding tape on floor During demonstrations ensure visitor are behind barriers | RA/AS/JE | Before opening | |
| General Public enter Forge and break social distancing | All involved infected | Chairs to preclude entry to hot surfaces | Physical barriers and signage | RA/AS/JE | Before opening | |
| Volunteers meeting on Monday and Tuesday to do Blacksmithing | Volunteers become infected during association | Not open | Continue not open until risk is minimised | GT | NOW | |

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|------------------------------|--|--|---|------------------------------------|-------------------------------|------|
| increase possible exposure | | | | | | |
| Face to Face Meetings | Bringing volunteers together increases the possibility | Maintain Social Distancing but restrict where possible | Video chat and telephone. However much of the work is physical interaction and case by case protection must be developed. | ALL | NOW | |

More information on managing risk: www.hse.gov.uk/simple-health-safety/risk/