

Chain Bridge Forge COVID 19 Handbook

Emerging from lockdown

Re-opening the Forge after COVID 19 pandemic present specific new hazards this handbook addresses those concerns.

COVID-19 Risk Assessment

In discharging our legal responsibility to protect our volunteers and visitors we have drawn on the Govt Guidance using the "Factories, plants and Warehousing as being the most applicable guidance to our type of operation.

The guidance addresses social distancing at the Forge, managing volunteers and visitors, cleaning, PPE, managing your workforce.

All this has been assessed in our risk assessment and will continual reviewed during the pandemic. This document will be shared with all visitors and volunteers.

Summary of Requirements

- Follow the latest Government advice.
- Implement suitable measures to meet the requirements.
- Provide information to volunteers and visitors on how you are meeting the requirements.
- Ask volunteers and visitors to sign off against these measures.
- Listen to all volunteers and visitors concerns and act upon them where appropriate.
- Keep records.

Specific Measures

Pre – reopening

- A pre-assessment of the Forge, ensuring a deep clean, and providing hand sanitiser.
- Implementing a frequent cleaning regime, especially of high used areas and high- touch areas, such as door handles and keyboards.
- Limiting use of any shared equipment.
- Declutter and Cleaning the Forge, equipment and the removal of waste and personal belongings at the end of each opening.
- Provide signs and posters to remind employees of social distancing, good hygiene and handwashing
- Setting guidance on the use of toilets to ensure they are kept clean, social distancing is implemented as far as possible and hand towels are used.
- Setting guidance on the use of any shared facility including refreshment areas and toilets.

Social distancing at the Forge

Due to the size of the building it's difficult to maintain a 2m separations at all time. Therefore, we will use a one-way system with entry through the shoeing shed doors and exit through the door to the wheel shoeing platform.

To remind both visitors and volunteers we will do the following:

- Distance temperature monitoring
- Place tape on the floor indicating 2m separation
- Use tape to create arrows on the floor to indicate direction of travel
- Make sure all visitors and volunteers are aware of the pinch-points such as toilets, coffee machine and restricted areas in front of the hearth.

- Ask visitors and volunteers to be mindful of others and only walk when it's safe to do so.
- Always alert others if there is a potential conflict.
- Ask visitors to sign in and out book to indicate when they were on the premises and they have read this manual.
- Ask visitors to always raise concerns.

Visitor and volunteers Management

- To reduce the risk of cross contamination only people needed to be in the Forge will be there.
- No members of the general public will be allowed in. Barriers will be in place.
- All visitors and volunteers will read this handbook and complete the attendance book
- We will ask only if people in good health to attend and recommend that people in high risk categories to delay their visit until its safe to do so.

Personal Protective Equipment (PPE)

- The forge will provide appropriate PPE and Blacksmithing protective clothing.
 - Blacksmithing
 - Leather apron
 - Safety glasses
 - Leather gloves
 - PPE
 - Latex gloves
 - 3ply face mask
 - General
 - Hand sanitizers
 - Hand towels
 - Black bin liners for disposal of waste
 - Soap
 - Signage to promote good washing

Existing H&S arrangements

The above will be married with our existing health and safety provisions.